

ROSEWOOD
HONG KONG

APPLICATION FOR EMPLOYMENT
職位申請表

Private & Confidential 私人機密

This application form should be typed or written in English. 請用英文填寫。
All information given will be treated in STRICT CONFIDENCE. 所有申請資料將絕對保密。

Position applied for 申請職位

Housekeeping

Expected salary 要求薪金

HKD 8,000

Length of resignation notice to your current employer / If appointed, earliest date
available

香港九龍尖沙咀梳士巴利道 18 號

現任職位辭職所需通知期 / 如被錄用，可於何日上任

July 2024 – December 2024



PERSONAL PARTICULARS 個人資料

Name in English 英文姓名
(as in HKID Card / Passport
與香港身份證 / 護照相同)

Surname 姓氏

-

Given Name 名字

ZuliYanti

Name in Chinese 中文姓名

Alias 別名

-

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Title: Mr / Mrs / Ms / Miss
稱謂：先生 / 夫人 / 女士 / 小姐

Ms. ZuliYanti

Correspondence Address 通訊地址

KP. Teluk Bakau RT 001 RW 016 Nongsa Batam

Mobile Tel. 流動電話

Home Tel. 住所電話

Email Address 電郵地址

+62 822-8823-0808

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zuliYatinew@gmail.com

HKID Card / Passport No. 香港身份證 / 護照號碼

Nationality 國籍

-

Indonesia

Type of Visa Holding 所持簽證類別 (eg: Dependant Visa, Work Visa 受養人簽證、工作簽證)

Visa Expiry Date 簽證期限

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EDUCATION / PROFESSIONAL QUALIFICATIONS 學歷 / 專業資格 (in chronological order 請按獲取資格日期順序列出)

From (month / year) 由 (月 / 年)	To (month / year) 至 (月 / 年)	Name of Institution 學院名稱	Qualification Obtained 獲取資格	Date of Attainment (month / year) 考獲日期 (月 / 年)
2014	2017	Madrasah Ibtidaiyah Negeri Tanjungpinang	Graduated	12 June 2017
2017	2020	Junior High School / Madrasah Syanawiyah Negeri Tanjungpinang	Graduated	5 June 2020
2020	2023	State Vocational High School 2 Batam	Graduated	8 May 2023
2023	Present	Batam Tourism Polytechnic		

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EMPLOYMENT HISTORY 任職紀錄 (List from the latest employment 請先列出最近的任職紀錄)

From (month / year) 由 (月 / 年)	To (month / year) 至 (月 / 年)	Name of Company 公司名稱	Job Title 職位	Last Salary 最後薪金	Reason for Leaving 離職原因
July 2022	December 2022	Grand Syney Hotel Batam	Front Office	IDR 500.000	Field Practice from SMK Negeri 2 Batam
July 2023	Until Now	Institute Teknologi Batam	Office Administration	IDR 2.000.000	Request from Institute Teknologi Batam

SKILLS 技能

LANGUAGES 語言	Spoken 會話				Written 書寫			
	Excellent 優	Good 良	Fair 可	Poor 劣	Excellent 優	Good 良	Fair 可	Poor 劣
English 英文	☐	☐	☒	☐	☐	☐	☒	☐
Cantonese 粵語	☐	☐	☐	☐	☐	☐	☐	☐
Mandarin 普通話	☐	☐	☒	☐	☐	☐	☒	☐
Japanese	☐	☐	☐	☒	☐	☐	☐	☒

Computer Skills / Software Applications 電腦技巧 / 應用軟件 (eg. MS Word, MS Excel, MS PowerPoint)

Microsoft Word

Microsoft Excel

Microsoft PowerPoint

Other Skills / Licenses 其他技能 / 執照

Hospitality Internship

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REFEREE 諮詢人 (Do not include relatives or friends 不包括親屬或朋友)

Name 姓名	Company 公司	Job Title 職位	Contact Number 聯絡電話
Ms Sukma Prihatini	Batam Tourism Polytechnic	Internship & Industrial Partnership Coordinator	+62 895-2015-6264
Name 姓名	Company 公司	Job Title 職位	Contact Number 聯絡電話

OTHER INFORMATION 其他資料

Where did you learn of this employment opportunity? 閣下從何得知此職位空缺

- ☒ Referral 介紹 ☐ Rosewood Hotels & Resorts Website 瑰麗酒店集團官方網頁
☐ Online Job Advertisement 網上招聘廣告 (Please specify 請註明:) ☐ Others 其他 (Please specify 請註明:)

If you are referred by existing employee of Rosewood Hong Kong, please specify the name, job title and department.

如閣下由香港瑰麗酒店的現職員工介紹而申請此職位，請註明其姓名、職位及部門。

Please state any relatives working for Rosewood Hong Kong or Rosewood Hotels & Resorts (name, relationship, job title and department).

如有親屬現職於香港瑰麗酒店或瑰麗酒店集團，請註明其姓名、關係、職位及部門。

If you have previously worked for Rosewood Hong Kong or Rosewood Hotels & Resorts, please state the department, job title and employment period.

如閣下曾受僱於香港瑰麗酒店或瑰麗酒店集團，請註明其部門、職位及任職時段。

Please declare if you have any criminal record (in or outside Hong Kong). If yes, please state its nature.

如有任何刑事紀錄（香港境內或境外），請註明其性質。

- ☒ No 沒有 ☐ Yes 有 Please specify 請註明:

DECLARATION 聲明

I hereby declare that the information given above is true, complete and accurate to the best of my knowledge. I understand that, if I have wilfully provided misleading and / or false information in this application, I will be liable to be disqualified for employment or terminated from employment if already appointed by Rosewood Hong Kong.

本人謹此聲明及確認以上提供之資料全屬確實無訛。本人明白倘若故意誤導或虛報資料，可令本人喪失獲香港瑰麗酒店錄用的資格；即使已獲錄用，亦可遭終止聘用。

I apply for employment in Rosewood Hong Kong on the basis of the information and conditions mentioned above which I fully comprehend and understand that the Company may require me to be medically examined before appointment.

本人基於完全理解上述的資料及條件下申請受僱於香港瑰麗酒店，以及酒店可要求本人在受僱前接受身體檢查。

Signature of Applicant 申請人簽署

March 07th 2024

Date 日期

AUTHORIZATION FOR EMPLOYMENT REFERENCE VERIFICATION 僱傭資料查核授權書

In connection with my application for a position in Rosewood Hong Kong ("the Company"), I hereby authorize the Company to collect my personal information or record from my referee(s), present / previous employer(s) and education institution(s) for purpose of assessing my suitability for employment or other employment related decisions.

有關本人申請香港瑰麗酒店（“酒店”）的空缺職位，本人特此同意及授權酒店向其諮詢人、現職 / 前任僱主、教育及專業機構核對及索取本人之個人資料，予酒店就其職位申請作出評估及考慮。

I understand that personal information may include, but not be limited to, my employment history, work performance, academic credentials and qualifications. The information received will be kept by the Company in strict confidence.

本人明白個人資料包括但不限於其僱用紀錄、工作表現、學術證明及專業資格，而該資料將一概由酒店保存及嚴格保密。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

The Company will handle my personal information confidentially in accordance with the principles laid down in the Personal Data (Privacy) Ordinance (Cap. 486). 酒店將根據個人資料（私隱）條例（第 486 章）保密處理本人所提供之個人資料。

I understand that my personal information may be provided to departments / offices, and / or any internal / external assessors, where applicable, authorized to process the information for purposes relating to appointment.

本人明白如有需要，有關個人資料可能被送交至獲授權負責處理的部門 / 辦事處 及 / 或其他評審員，以辦理與招聘有關的事宜。

Should similar / other vacancies in the Company and / or other properties of Rosewood Hotels & Resorts arise, I agree that the personal information in this application form may also be forwarded to relevant departments and / or units for consideration.

如酒店及 / 或瑰麗酒店集團旗下之酒店有其他 / 相類職位空缺，本人同意在職位申請表中提供的個人資料可供有關部門考慮。

I understand that if this employment application is unsuccessful, the Company will retain my personal information not more than 6 months, whereafter it will be destroyed.

本人明白若是次職位申請未獲取錄，酒店仍會保留本人的個人資料不多於六個月。此後將全部銷毀。

In accordance with the Personal Data (Privacy) Ordinance (Cap. 486), any access or correction requests in relations to the information I have provided to the Company should be made in writing to:

根據個人資料（私隱）條例（第 486 章），本人如欲查閱或更正其提交予酒店的資料，應致函至：

Human Resources Department,
Rosewood Hong Kong,
Victoria Dockside,
18 Salisbury Road, Tsim Sha Tsui,
Kowloon, Hong Kong
香港九龍尖沙咀梳士巴利道18號香港瑰麗酒店人力資源部

I agree that provision of full and complete information in support of my application is necessary for selection purposes. Failure to provide any of these data may affect the processing and outcome of my application.

本人須填妥職位申請表上的所有項目及提供完整資料，以作甄選之用。如未能提供此等資料，或會對其申請及甄選結果構成影響。

I am aware that if I choose not to authorize the release and disclosure of the information sought herein, the Company may be unable to process my employment application.

本人明白若選擇不予授權及簽署本聲明，酒店可能無法處理本人的職位申請。

Full Name of Applicant 申請人姓名

Zuliyanti

HKID Card / Passport No. 香港身份證 / 護照號碼

Date 日期

March 07th 2024

Signature of Applicant 申請人簽署

